Township of Centre Wellington
Committee of the Whole Minutes
Tuesday, May 21, 2019
Council Chamber
4:00 PM

PRESENT:
Mayor Kelly Linton
Councillor Ian MacRae
Councillor Kirk McElwain
Councillor Bob Foster
Councillor Neil Dunsmore
Councillor Stephen Kitras
Councillor Steven VanLeeuwen

REGRETS:

STAFF:
Chief Administrative Officer, Andy Goldie
Manager of Legislative Services/Municipal Clerk, Kerri O'Kane
Supervisor of Customer Service/Deputy Clerk, Lisa Miller
Managing Director of Planning & Development, Brett Salmon
Managing Director of Community Services, Pat Newson
Managing Director of Infrastructure Services, Colin Baker
Financial Manager / Deputy Treasurer, Mark Brady

1. Call to Order
   1.1 Mayor Linton called the meeting to order and welcomed everyone.

2. Disclosure of Pecuniary Interest Under the Municipal Conflict of Interest Act
   2.1 None declared.

3. Presentations/Announcements
   3.1 Elora Public School
       Students from Elora Public School presented Township Council with a cheque for $2000 to fund the installation of a water filling station within the Green Space in Elora.

       3.2 Introduction of Local Artists Gunda Gamble, Lynda Grant and Ruth Nelson.
Barb Lee, Chair, Elora Arts Council, indicated the Elora en Plen Air event occurred this past weekend throughout Elora and the local countryside. She further introduced the works of Gunda Gamble, Lynda Grant and Ruth Nelson from the Riverside Ruggers.

Gunda Gamble and Lynda Grant provided a history of rug hooking in the area and a brief description of the art hanging in the Council Chamber.

4. **Confirmation of Agenda**

4.1 Moved by Councillor Neil Dunsmore, Seconded by Councillor Stephen Kitras.

*THAT the Council of the Township of Centre Wellington confirm the agenda for the meeting held May 21, 2019.*

CARRIED

5. **Delegations**

6. **Consideration of Reports**

6.1 Site Alteration By-law

Report from R. Bossence, Chief Building Official

R. Bossence, Chief Building Official provided an overview of the report, indicating the draft by-law is an update to the existing Site Alteration By-law passed in 1999 that mainly deals with issues such as fill trucked into the municipality. R. Bossence outlined the notable changes to the update, including definitions, list of exemptions, current regulations and general prohibitions, terms and conditions of a site alteration permit, regulations for administration, and inspection and enforcement of the by-law.

Paul Dray, Prosecutor and by-law consultant, gave a brief history on the review of the existing fill by-law, indicating the proposed by-law allows staff to require that any person who dumps fill or alters the grade of a property to obtain a site alteration permit prior to any filling, dumping or grade alteration.

R. Bossence and P. Dray responded to questions regarding the application of the by-law, aggregate resources being excluded under provincial legislation, public consultation and education process, inspection/enforcement process, types of fill and contaminants, and security deposits.

Moved by Councillor Bob Foster, Seconded by Councillor Steven
VanLeeuwen.

**THAT the Council of the Township of Centre Wellington authorizes the Mayor and Clerk to execute a by-law adopting a new Site Alteration By-Law and to repeal By-Law No. 99-46.**

CARRIED

6.2 Transportation Master Plan - Notice of Study Completion

Report from C. Baker, Managing Director of Infrastructure Services

Resa Lent, Elora BIA, noted the concerns of the BIA, including the lack of parking in downtown Elora. She indicated the BIA would like to see 15 minute short term parking spaces, an expansion of the number of parking spaces, and a 3 hour minimum parking limit including enforcement.

Staff responded to questions regarding alternate truck routes and the requirements needed from other jurisdictions and the significant costs, and the implementation of a parking permit system for tenants and storeowners.

Moved by Councillor Steven VanLeeuwen, Seconded by Councillor Kirk McElwain.

**THAT the Council of the Township of Centre Wellington endorse the Transportation Master Plan and direct staff to publish the Notice of Study Completion in accordance with statutory requirements under the Environmental Assessment Act as outlined in Report No. IS2019-11 dated May 21, 2019,**

**AND THAT Council direct staff to proceed with a review of 2-hour parking limit on selected streets and parking lots in downtown Elora and Fergus as recommended in the Transportation Master Plan and report back to Council with amendments to appropriate bylaws, enforcement details, and financial implications.**

CARRIED

6.3 Zoning Amendment Application RZ01/19 - 6721 Seventh Line, West Garafraxa

Report from M. Iglesias, Senior Planner

M. Iglesias, Senior Planner, provided an overview of the report.

Moved by Councillor Neil Dunsmore, Seconded by Councillor Kirk McElwain.
THAT the Council of the Township of Centre Wellington approves application RZ01/19 and the appropriate zoning by-law amendment be given three readings.

CARRIED

6.4 Application for a Noise By-law Exemption - deVries
Report from L. Miller, Supervisor of Customer Service / Deputy Clerk
Moved by Councillor Ian MacRae, Seconded by Councillor Neil Dunsmore.

THAT the Council of the Township of Centre Wellington approves the request from Phil and Kelly deVries for an exemption to By-law 5001-05, the Noise By-law for the Township of Centre Wellington, to permit the amplification of music at 367 Irvine Street, Elora on June 22, 2019 between 11:00 pm and 1:00 am for a Wedding Reception;

AND THAT the applicant ensure neighbouring property owners are notified in advance of the event.

CARRIED

6.5 Application for a Noise By-law Exemption - Hoelscher
Report from L. Miller, Supervisor of Customer Service / Deputy Clerk
Moved by Councillor Neil Dunsmore, Seconded by Councillor Steven VanLeeuwen.

THAT the Council of the Township of Centre Wellington approves the request from Kerry Hoelscher for an exemption to By-law 5001-05, the Noise By-law for the Township of Centre Wellington, to permit the amplification of music at 913 Ninth Street, Belwood on June 30, 2019 between 11:00 pm and 1:00 am for a Canada Day Celebration;

AND THAT the applicant ensure neighbouring property owners are notified in advance of the event.

CARRIED

6.6 Municipal Clerk's Report per Section 88.23(4) of the Municipal Elections Act
Report from K. O'Kane, Manager of Legislative Services / Municipal Clerk
Moved by Councillor Ian MacRae, Seconded by Councillor Kirk McElwain.

THAT the Council of the Township of Centre Wellington receive Report
COR2019-40 dated May 21, 2019 from the Manager of Legislative Services/Clerk for information.

CARRIED

7. Information Items

7.1 Minutes from the Economic Development Task Force dated April 4, 2019

Received for information.

7.2 Minutes from Heritage Centre Wellington dated April 9, 2019

Received for information.

7.3 Minutes from the Community Services Advisory Committee dated April 10, 2019

Received for information.

8. Adjourn

8.1 Moved by Councillor Stephen Kitras, Seconded by Councillor Bob Foster.

THAT this meeting be adjourned.

CARRIED

Mayor

Municipal Clerk